



Nigel Bowes & Iford Academy

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Part of United Learning

ADMISSIONS POILCY 2026 – 2027



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1 Introduction

Context

Tregonwell is a day special school arranged over 3 school sites;

Nigel Bowes Academy: Provides education to pupils from Reception through to Y6 with a range of Social, Emotional and Mental Health (SEMH) needs. In addition, pupils may be on the autism spectrum (ASC) and/or have a range of Specific Learning Difficulties (SpLD) such as dyslexia, ADHD or speech, language and communication needs.

Iford Academy: Provides education to pupils from Y7-Y11 with the same profile as Nigel Bowes Academy.

Nigel Bowes and Iford Academies are commissioned by Bournemouth, Christchurch and Poole (BCP) Local Authority (LA) for 125 (SEMH) pupils who have Special Educational Needs and Disabilities (SEND) and Education Health Care Plans (EHCP). All pupils typically have a history of displaying behaviour that challenges and require a high level of specialist, adult support alongside an appropriately differentiated and personalised curriculum.

In addition to these pupils, Tregonwell is commissioned to provide 27 places for pupils who have been permanently excluded from mainstream schools across BCP. These pupils are educated across Nigel Bowes and Iford academies.

2 Legal Framework

This policy has due regard for all relevant legislation and statutory guidance including, but not limited to:

- Equality Act 2010
- Human Rights Act 1998
- Special Educational Needs and Disability Discrimination Act (2005)
- School Standards and Framework Act 1998
- DfE (2021) 'School Admissions Code'
- DfE (2012) 'School Admission Appeals Code'



This policy operates in conjunction with the following AAT Trust policies:

- Equal Opportunities Policy
- Data Protection Policy

3 Criteria for Admission

Admission to Tregonwell starts with a referral from the Local Authority.

All referrals are considered by the Principal and leadership team in the chronological order they are received by the academy. Decisions made as to whether Tregonwell is able to offer a placement are determined by the academy's ability to meet the pupil's needs and offer the provision as outlined in their plan, along with overall roll capacity. The needs of the young person and those of who are on roll are placed at the heart of the process. The academy will respond within the statutory 15 day's timeframe informing the LA of the decision.

To be admitted to either the Nigel Bowes or Iford, a student must fulfil any of the following criteria:

- a. An EHCP for SEMH (a draft EHCP in certain circumstances)
- b. Be permanently excluded from mainstream provision

Tregonwell Academy may, in certain circumstances, admit pupils beyond their commissioned number if the school is confident that in doing so the needs of other pupils will not be compromised. The Academy may use sites flexibly to meet needs and manage demand for placements as appropriate and in discussion and agreement with the Local Authority.

4 Admission Process

Tregonwell accepts children and young people from Bournemouth, Christchurch, Poole, Dorset and Hampshire.

Parents/carers and their child have an opportunity to visit the school and appropriate phase. Visits can be arranged by contacting the Reception at the relevant academy. The academy actively welcomes parents/carers to visit the school in order to start building the necessary, positive working relationship. Parents/carers will have an opportunity to meet with the SENDCO, Principal or other members of the staff team on request.



If parents/carers would like their child to be considered for placement at Tregonwell they need to notify the SEN Team at BCP/Dorset/Hampshire and the school.

In addition, to make the right placement decision school representatives may visit the pupil in their current setting, observe their functioning and assess the suitability to meet the young person's needs at Tregonwell.

Issues relating to offers of a place made by the Local Authority which conflict with parental preference will be dealt with by the appropriate Local Authority.

When parents/carers formally request a place for their child and this is agreed, a letter of confirmation is sent to the parents by the Local Authority.

Once a start date has been agreed, the academy Induction Process will begin. This involves the signing of the Academy's Home/School Agreement.

Pupils can begin at Tregonwell at the start of a new academic year or at any time throughout the year. On-entry baseline assessment processes, arranged in line with individual student needs and cooperation, will support personalised planning and curriculum differentiation.

The Local Authority will inform parents regarding transport arrangements.

5 Transition from Tregonwell

For pupils with an EHCP, transition from Tregonwell will be considered, in partnership, at an Annual Review or Interim Review if the pupil or young person is able to demonstrate that they can be successful or are likely to require a different setting, or at the end of phase (eg. KS2 or KS4).

Pupils who have been permanently excluded from mainstream school will be considered for reintegration, when ready, at the BCP In-Year Fair Access Panel. Pupils will be supported to reintegrate throughout by Tregonwell working alongside the receiving school and other agencies as appropriate.

6 On Entry

Academy Leaders, administrative support, Pastoral staff and allocated teachers will ensure that:



- pupil information is entered into the academy's management information system
- education files are set up
- teaching staff and colleagues are fully prepared
- medical conditions are known and communicated
- kitchen staff are made aware of any dietary considerations
- the annual EHCP review date is known or if not scheduled, set a date
- information from the previous school is received
- a full risk assessment is in place

